



CHILTERN
District Council

Council

Wednesday, 17th April, 2019

At

7.00 pm

**Council Chamber, King George V House, King George V Road,
Amersham**

S U P P L E M E N T

Minutes Set

CHILTERN DISTRICT COUNCIL**MINUTES** of the Meeting of the
PLANNING COMMITTEE
held on **14 FEBRUARY 2019**

PRESENT: Councillor D Phillips - Chairman
" M Titterington - Vice Chairman

Councillors: J Burton
M Harrold
P Jones
J MacBean
S Patel
N Rose
J Rush
J Waters
C Wertheim

APOLOGIES FOR ABSENCE were received from Councillors J Gladwin and C Jones

ALSO IN ATTENDANCE: Councillors E Culverhouse, M Flys, M Harker and P Shepherd

47 MINUTES

The Minutes of the meeting of the Committee held on 17 January 2019, copies of which had been previously circulated, were agreed by the Committee and signed by the Chairman as a correct record.

48 DECLARATIONS OF INTEREST

Councillor M Titterington declared a personal and prejudicial interest in planning application PL/18/4461/FA. Nature of interest – Councillor Titterington knew the applicants as Close Associates and left the room for this item.

Councillor J MacBean declared a personal and prejudicial interest in planning application PL/18/3887/FA. Nature of interest – Councillor MacBean knew a neighbour of the applicant as a business customer and left the room for this item.

49 ITEMS FOR NOTING**RESOLVED -****That the reports be noted.****50 REPORTS ON LOCAL AUTHORITY LIST OF APPLICATIONS****RESOLVED -**

- 1. That the planning applications be determined in the manner indicated below.**
- 2. That the Director of Services be authorised to include in the decision notices such Planning Conditions and reasons for approval, or reasons for refusal as appropriate, bearing in mind the recommendations in the officer's report and the Committee discussion.**

APPLICATIONS

PL/18/4593/RC

Site Of Chiltern Pools, Drake Hall, Community Centre, Amersham Library and Associated Car Parks and Part Of King George V Playing Fields, Chiltern Avenue and King George V Road, Amersham, Buckinghamshire, HP6 5AH

Speaking for the Objectors, Mr Patrick Carroll
Speaking for the Applicant, Mr Richard Thompson

There had been a further letter from Amersham District Residents Association which was read out. They had concerns about the development due to the loss of open space, dominating and expansive design and further concerns about the limited parking provision. One further letter of objection and one further letter in support of the application had also been received which did not raise any new matters.

Speaking as District Councillors; Councillor Mark Flys, Councillor Mimi Harker and Councillor Nigel Shepherd.

RESOLVED

Defer – for Officers to take up the following points of concern with the applicant and return the application to the Committee at a later date for consideration.

1. Integration of design specifically external materials of the sports hall
2. Lack of a Town Centre Impact Assessment on Amersham and neighbouring town centres.
3. Inadequate car parking provision and to investigate how additional car parking could be accommodated.
4. Location/provision of coach parking
5. Noise levels.
6. Inadequate Servicing area for the range of different service demands.
7. Thermal rating of building.

Note 1: There was a 10 minute break following this item at 7.45 pm. Councillors Flys, Harker and Shepherd left the meeting. The meeting reconvened at 7.55 pm.

51 REPORT ON MAIN LIST OF APPLICATIONS

RESOLVED -

1. **That the planning applications be determined in the manner indicated below.**
2. **That the Director of Services be authorised to include in the decision notices such Planning Conditions and reasons for approval, or reasons for refusal as appropriate, bearing in mind the recommendations in the officer's report and the Committee discussion.**

APPLICATIONS

Note 2: Councillor J MacBean left the meeting at 7.56 pm

PL/18/3887/FA 75 Lye Green Road, Chesham, Buckinghamshire, HP5 3NB

Officers reported that a further letter of objection had been received and that there was an error in the report in

that comments had been received from Amersham Town Council who recommended refusal due to the narrowness of the access road, damage to trees and out of keeping development.

It was also advised by Officers that the planning history on page 4 was incomplete but the previous relevant applications were discussed in the body of the report.

Speaking for the Objectors, Mr Richard Widenbar

Speaking for the Applicant, Mr Innes Gray

Speaking as the local District Councillor, Councillor Emily Culverhouse.

RESOLVED

DEFER – for a Member site visit.

Note 3: Councillor J MacBean returned to the meeting at 8.32 pm. Councillor E Culverhouse left the meeting.

PL/18/3904/VRC Land at 206 - 208 Chartridge Lane, Chesham, Buckinghamshire

Speaking for the Applicant, Mr Benjamin Dakin

The Chairman read out a letter from the local District Councillor, Councillor A Bacon who had concerns about the overcrowding on the site, bulk and overlooking.

RESOLVED

Conditional Permission

PL/18/4372/VRC Land at 206 - 208 Chartridge Lane, Chesham, Buckinghamshire

Speaking for the Applicant, Mr Andrew Tyrrell

The Chairman read out a letter from the local District Councillor, Councillor A Bacon who had concerns that the site was already overcrowded.

RESOLVED

Conditional Permission

PL/18/4331/FA Woodchester, Woodchester Park, Knotty Green,
Buckinghamshire

Speaking for the Parish Council, Councillor Kate Dicker
Speaking for the Objectors, Mrs Fiona Hedges
Speaking for the Applicant, Mr Duncan Gibson

RESOLVED

Defer – minded to approve subject to the prior completion of a satisfactory Legal Agreement. Decision delegated to the Head of Planning and Economic Development and subject to the conditions in the report, the removal of Permitted Development rights and additional informatives relating to slab levels and the size of replacement trees.

Note 4: Councillor M Titterington left the room at 9.13 pm.

PL/18/4461/FA Little Coppice, Church Road, Penn, High Wycombe,
Buckinghamshire, HP10 8NX

Speaking for the Parish Council, Councillor Mike Morley
Speaking for the Objectors, Ms Laura Bennett

RESOLVED

Conditional Permission with an additional condition regarding the removal of demolition materials from the site and an informative that requested a Considerate Contractor Agreement.

Note 5: Councillor M Titterington re-entered the meeting at 9.31 pm

PL/18/4680/FA Ladymede, Grimms Hill, Great Missenden,
Buckinghamshire, HP16 9BG

RESOLVED

Conditional Permission

The meeting ended at 9.36 pm

CHILTERN DISTRICT COUNCIL

MINUTES of the Meeting of the SERVICES OVERVIEW COMMITTEE held on **20 FEBRUARY 2019**

PRESENT: Councillor J Burton - Chairman
" N Varley - Vice Chairman

Councillors: E Culverhouse
M Flys
M Harker
C Jackson
P Jones
S Patel
J Rush
L Smith

APOLOGIES FOR ABSENCE were received from Councillors D Bray and C Rouse

84 MINUTES

Councillor L Smith declared a personal interest in item 13 under the Council's Code of Conduct as the appointed district Council representative on the Chalfont St Peter Village Action Group.

85 DECLARATIONS OF INTEREST

Councillor L Smith declared a personal interest in item 13 under the Council's Code of Conduct as the appointed district Council representative on the Chalfont St Peter Village Action Group.

86 28 DAY NOTICE

Members queried when the Review of Remaining Recycling Centres item would be brought to the Committee for further discussion after it was noted that this item had been removed from the 28-day notice for this cycle of meetings. A response would be provided to the Chairman.

RESOLVED:

That the 28 Day Notices be noted.

87 REFRESHED JOINT BUSINESS PLAN 2019/20

The Committee considered a report which sought approval of the refreshed Joint Business Plan 2019 – 20. The Joint Business Plan was refreshed each year to reflect the changing needs of the locality and the communities that live and work within Chiltern, as well as the service planning process. The proposed refreshed Joint Business Plan 2019/20 was appended to the report.

The Committee was advised that the document would be updated to include facts and figures that remained outstanding from 2018/19 and further information would also be included on the budget including a breakdown of where funds were spent. The document had been amended to reflect the implementation of the customer experience programme and to reflect the impact of the unitary decision.

Members queried the graphic which noted that 80% of the district was in the green belt as it was understood to be 87%. This would be amended accordingly. A question was asked about what the waste team were planning to do to support residents to reduce waste and increase recycling. Members were advised that it was understood that literature was to be sent out to residents and a campaign was planned to increase awareness of the importance of recycling paper, amongst other projects.

RECOMMENDATION TO CABINET

To approve the refreshed Joint Business Plan 2019/20.

88 SERVICE PLANS 2019/20

The Committee considered a report which provided each of the Service Plans for all service areas within the Council. Service Plans were an important part of the Council's performance management framework as detailed in the Joint Business Plan 2016-20 and linked to the Council's policy objectives.

The Committee was advised that the service plans had been condensed in size from previous years and had been made more user friendly. Portfolio Holders, Management Team and Heads of Service had viewed the service plans and approved the content.

In relation to the PI target for monthly missed household waste collections it was clarified that 1,600 was the target maximum number to be missed and had been calculated as a reasonable figure in relation to the population. The percentage that 1,600 was of households in the district would be circulated to Members for information. The PI in relation to removing fly-tips was data-only however was calculated from any report the council received, regardless if it was the County Council's responsibility.

Members noted that the document recognised the hard work of staff and thanked the officer for the work put into producing the Joint Business Plan and Service Plans which were relevant, modern, and representative of the Council.

RECOMMENDATION TO CABINET

That the service plans be noted.

89 PERFORMANCE INDICATOR REVIEW 2019/20

Members received a report which gave an update on the outcomes of the Performance Indicator (PI) review for 2019/20 and sought approval for proposed changes to reporting.

RECOMMENDATION TO CABINET

To approve the changes to the Performance Indicators for each service.

90 PERFORMANCE REPORT QUARTER 3 2018/19

The Committee considered a report which outlined the annual performance of Council services against pre-agreed performance indicators and service objectives for Quarter 3 of 2018-19.

Members queried the fall in user numbers at the Chalfont Leisure Centre which had appeared to fall by 10,000 for two consecutive quarters. It was agreed that this would be investigated and a response circulated to Members.

RECOMMENDATION TO CABINET

That the report be noted.

91 BUCKS HOME CHOICE - REVISIONS OF ALLOCATIONS POLICY

The Committee considered a report which sought Full Council authority to adopt and implement the revised Bucks Home Choice Allocations Policy. Following a report to Cabinet in October 2018, a consultation exercise had taken place on the proposed revisions to the policy with the majority of respondents being in favour of the proposed revisions with the exception of the proposal that same sex siblings should be expected to share a bedroom until the older child reached the age of 21. The four District Councils in Buckinghamshire were now seeking to adopt and implement the revised policy.

It was summarised that minimal changes had been made from the draft previously presented to the committee and paragraph 4.3 of the report summarised the key responses from the consultation.

The revised draft is also currently being reviewed by the Legal Services of the four district councils and the final draft will include any amendments required to ensure that the policy meets statutory and legal requirements.

In relation to the proposal that same sex siblings should be expected to share a bedroom until the older child reached the age of 21, it was queried how the question was put in the consultation and how the revised age of 18 had been reached. The Committee was advised that existing housing providers were amongst the consultees and had raised issue with the age being 21 as it contradicted their policies. The consultation worded the question with answer options as 'agree/disagree/don't know' and included an open text section. There was a mechanism to review the policy post-adoption with a Partnership Board in place which consisted of representatives from each of the District Councils in Buckinghamshire; this was further underpinned by a practitioner group.

It was said that whilst those in their late teens were accepted on to the waiting list, there was no guarantee of housing and there were often significant wait time's dependant on individual circumstances and housing need.

In terms of partnership working with the County Council, whilst each Council had its own pressures there was a positive working relationship. Provision was made by the district Council to support care leavers who were ready to move on independently. Those with more intensive needs were not covered by this scheme as the County Council procured more specialist schemes.

RECOMMENDATION TO CABINET

- 1. To recommend that full Council approve the revised Bucks Home Choice Allocations Policy.**
- 2. To recommend to full Council that the Head of Healthy Communities be delegated authority to make any final amendments and to agree and adopt the final version of the revised Bucks Home Choice Allocations Policy in consultation with the Healthy Communities Portfolio Holder and subject to Aylesbury Vale, South Bucks and Wycombe District Councils also adopting the revised policy.**

92 COMMUNITY AND WELLBEING PLAN ANNUAL REVIEW

The Committee received a report which detailed the positive work undertaken through the Chiltern Community and Wellbeing Plan during 2017/18. The Community and Wellbeing Plan and Annual Review were appended to the report.

The Community and Wellbeing Plan was adopted in May 2017. Projects supported to date were highlighted in the report. £32,500 had been awarded in grant awards to 44 community groups, helping support a diverse range of community projects and also levered in extensive external funding.

A member queried whether schemes were still granted for heating and insulation improvements. It was clarified that the Council supported the National Energy Foundation (NEF) who in turn helped residents access sources of funding. The improvement schemes on offer vary, however the NEF stay on top of this and provide advice as appropriate.

The Committee noted that 920,000 customer visits had been made to the Chiltern Pools, Chesham and Chalfont Leisure Centres and questioned whether an 800,000 target for the proposed development to Chiltern Pools could be reached. It was explained that the proposed development would be significantly larger and have a wider range of facilities and further work was ongoing with the project.

Members identified that the taxi trade was well aware of child sexual exploitation and to increase further protection against this, ongoing training was offered by the Council. It was also recognised that whilst an aim of the Plan was to help stimulate and support a vibrant local economy whilst protecting the environment, certain issues such as loss of large employment sites were not through the fault of the Council but rather Government changes at national level.

The Committee thanked all officers involved in the work that was highlighted in the report and were in agreement that the community work carried out by the Council was invaluable to residents.

RESOLVED

That the positive work undertaken during 2017/18 be recognised and the report be noted.

93 COMMUNITY LOTTERY REVIEW

The Committee received a report which provided an update on the Chiltern and South Bucks Lottery's first year of operation and the positive impact of the scheme.

It was reported that the scheme had a positive start with 51 live voluntary groups on the platform that to date had collectively raised in excess of £24,000 for local good causes. The lottery had awarded £4,150 in prize money.

It was highlighted to Members that further work would be carried out with a focus on marketing and ensuring the lottery was promoted in the community. Community groups also had to work on promotion as the more members they achieved, the more funds they would receive. It was noted that Gatherwell, the external lottery manager took a small percentage, however the lottery was still cost effective and had already been of benefit to a number of groups. Every group that had signed up automatically received information on how to promote the scheme and had contact details for Gatherwell.

Members were encouraged to view the websites which could be found here:

<https://www.chilternsouthbuckslottery.co.uk/>

<http://www.gatherwell.co.uk/>

RESOLVED

That the report be noted.

94 REVITALISATION GROUPS ANNUAL REPORT 2018/19

Members received an update on projects delivered across the Councils seven Revitalisation Groups. A summary of the wide range of schemes completed during 2018/19 for each group was detailed in the report. The report also highlighted two capital projects which the Council was funding through the revitalisation capital grant scheme in Chalfont St Peter and Great Missenden respectively.

The Groups had been pro-active in seeking external funding which allowed them to carry out a range of schemes in partnership with various groups/organisations.

The funding through the capital grant scheme supported the Chalfont St Peter Village Action Group who were leading on a Memorial Garden project which was a large scale community project and had attracted significant external funding. This was a substantial project which would make a real difference to the village and increase footfall. The funding also supported the Great Missenden Parish Revitalisation Group improving public space and the overall attractiveness of the village. The group was working hard to improve two untidy grass areas at the front of the Prestwood High Street car park, by

providing seating within a pleasant garden and new community notice and local history board.

The revitalisation groups were working together on creating a visitor strategy to improve the local economy and footfall which included a Midsomer Murder Amersham/Chalfont trail, River Misbourne walk and a Chess walk linking with external bodies such as Visit Bucks.

Members recognised the difference that these groups were making to communities and praised their commitment in improving the towns and villages of the District.

RESOLVED

That the positive work of the Revitalisation Groups be noted. The 2019/20 annual grant for each group was noted as was the £14,000 of the capital programme which supported Chalfont St Peter and Great Missenden and Prestwood Revitalisation Groups.

95 WORLD WAR 1 SPECIAL COMMEMORATION SMALL GRANTS SCHEME

Members received a report which gave an overview of the World War One (WW1) special small grants scheme and the successful projects awarded funding to commemorate this landmark year. The report outlined the projects which had been delivered by a mix of voluntary and community groups to Parish and Town Councils through the Council's special small grant scheme.

The Committee was advised that the scheme had a hugely positive impact across the district and had supported local communities to recognise and reflect on the contribution of the armed forces locally. Town and Parish Councils and community groups were invited to apply for funding of up to £300 per project, there had been eleven successful applications awarded a total of £1,837.32.

The work and contributions of volunteers was recognised by the Committee and thanks were given to the officers involved who had helped create such excellent value. It was suggested that similar schemes be explored for 2020 which marked the 75th anniversary of the end of World War 2 and the 80th anniversary of the Battle of Britain.

Armed Forces Day was being celebrated in the County on 29 June and air displays were being held at Booker Airfield. The Committee asked that the district Council hold an event to recognise the armed forces during armed forces week. Officers agreed to investigate this along with the possibility of an armed forces representative giving a presentation at a future meeting of Full Council.

RESOLVED

That the positive work undertaken through the World War One special small grant scheme be recognised and the report be noted.

The meeting ended at 7.41 pm

CHILTERN DISTRICT COUNCIL

MINUTES of the Meeting of the **RESOURCES OVERVIEW COMMITTEE**

held on **5 MARCH 2019**

PRESENT: Councillor N Rose - Chairman
" C Jones - Vice Chairman

Councillors: A Bacon
C Ford
J Gladwin
M Harrold
R J Jones
V Martin
N Southworth
J Waters
C Wertheim

APOLOGIES FOR ABSENCE were received from Councillors A Garth, D Phillips and D Varley

1 MINUTES

The minutes of the Resources Overview Committee held on 31 January 2019 were approved and signed by the Chairman as a correct record.

2 DECLARATIONS OF INTEREST

There were no declarations of interest.

3 28 DAY NOTICE

The Committee reviewed the attached 28 day notices of executive decisions and requested that where decisions had been made by Cabinet at its February meeting these items be removed. A query was raised in relation to the HS2 report and whether this had been seen by / would be presented to the HS2 Members Working Group. Clarification would be sought and fed back.

It was explained that the review of remaining recycling centres item had been removed from the 28 day notice for March's Cabinet meeting as officers were still undertaking work. A report would be presented to a future Services Overview Committee ahead of going to Cabinet. Further, the date of the Chiltern Lifestyle Centre Scrutiny Sub-Committee meeting had changed and would be reflected in the next 28 day notice.

The Committee was advised that the 28 day notice for the Joint Committee had been updated since the agenda had been published and the ICT Strategy Progress report and Customer Experience Strategy progress report would be presented to the next cycle of meetings (dates to be confirmed). This was at the request of the Joint Overview and Scrutiny Committee to allow Members to focus on the Joint Local Plan submission at its March meeting.

A Member questioned whether the Joint Overview and Scrutiny Committee should be reviewing joint finances ahead of the transition to unitary. It was explained that the scrutiny function would be the responsibility of the Shadow Authority who would appoint an Overview and Scrutiny Committee to scrutinise the decision making of the Shadow Executive.

RESOLVED

To note the 28 Day Notices.

Note 1: Councillors R Jones and M Harrold entered the meeting at 6.36 pm and 6.41 pm respectively.

4 REFRESHED JOINT BUSINESS PLAN 2019/20

The Committee considered a report which sought Council approval of the refreshed Joint Business Plan 2019 – 20. The Joint Business Plan was refreshed each year to reflect the changing needs of the locality and the communities that live and work within Chiltern, as well as the service planning process.

An updated 'purposes' page (page 29 of reports pack, page 7 of the business plan) was handed out at the meeting and would be included in the final report presented to Cabinet. The Committee was advised that final figures from quarter 4 2018/19 would be incorporated in to the final document when they were available.

RECOMMENDED TO CABINET

To recommend the refreshed Joint Business Plan to full Council for approval.

5 SERVICE PLANS 2019/20

The Committee considered a report which attached the Service Plans for each of the service areas within the Council. Service Plans were an important part of the Council's performance management framework and provided a summary of achievements from the current year and an overview of what each service aimed to deliver in 2019-20.

The service plans had been significantly reduced in size, had changed format and aimed to include only key information so that both staff and the public can easily reference the document.

During discussion the Committee raised the following points and comments for Cabinet to consider:

- The significant improvement to the presentation and layout of the service plans, compared to previous years was noted.
- Targets had not changed for a large proportion of performance indicators (PIs) from 2018/19 to 2019/20. Where targets were being met, the Committee encouraged these being set higher to further challenge teams to improve and avoid targets being set as projections rather than aspirational targets.
- The business continuity plan should be reviewed to reflect the migration to cloud IT systems. The cloud servers had built in resilience, with providers having back-up systems meaning that whilst not risk free, there was increased security over individual onsite servers. Each of the District Councils in Buckinghamshire was moving toward cloud migration with AVDC having made the most progress, followed by Chiltern and South Bucks.
- Further, with the new authority commencing from April 2020 the Committee agreed that all potential new contracts should be carefully considered to ensure value for money was achieved and to avoid spending on areas which would likely be changed in the new authority.
- Page 71 of the reports pack detailed an action for the Environment service area in relation to working with the EA to realign the River Misbourne to its original route. Members raised concern that this had risks attached and there was no guarantee that the original riverbed would have remained meaning that the river could ultimately disappear.
- A Member queried whether the parking arrangements at KGVH were being reviewed following previous plans to increase the parking. As the multi-storey car park extension had now been completed which had been the main reason to consider extra spaces, and with the impending move to unitary it was unlikely this would be revisited at this time.
- The procurement of a new three way waste contract was ongoing and it was noted that there was likely to be a substantial increase to costs as contractors were not keen to take risks on recycled products. The Committee asked that clarification be provided on whether the option had been explored to combine operations with AVDC who ran their own waste scheme.
- The Committee commented that the recycling targets set appeared unambitious both to Members and residents, although it was explained that recycling levels nationally had dropped and the Council was achieving above national benchmarks. New campaigns were planned to

increase recycling rates, with a particular focus on paper recycling. It would be reported back to Members what the reasons were behind the national downward trend. The Committee suggested including national benchmarks where appropriate to better inform residents about the Council's performance.

- It would be reported to Members why there was a 10% differential between PIs CdPED10 and SbPED10 (minor planning applications decision performance).
- The Committee recommended removing the PIs or ensuring targets were added for those on page 88 of the reports pack as residents could view this and question the lack of any target.
- A Member recommended the wording be reduced around some of the infographics to ensure they were consistent and stood out to residents reading the document. It was further suggested that following this the infographics would be good tools for individual departments to display.
- Where there were inconsistencies in targets or large differentials between Chiltern and South Bucks, the Committee suggested the inclusion of an asterisk with a brief explanation to assist those reading the service plans to understand why.
- The Committee appreciated that it would take significant work but suggested that for next year it be explored whether the online version could include an interactive highlight document which allowed users to click into sections to read full details.

Note 2: Councillor C Ford entered the meeting at 7.04 pm.

RECOMMENDED TO CABINET

To consider the Committees comments above and note the Service Plans.

6 PERFORMANCE INDICATOR REVIEW 2019/20

The Committee received a report which provided an update on the outcomes of the Performance Indicator (PI) review for 2019/20 and sought approval for the proposed changes to reporting. Reviewing PIs allowed each service to adjust targets, add in more relevant indicators and removed those indicators which did not provide valuable information.

The Committee was advised that targets had been increased where appropriate and Enforcement PIs had been moved from Priority to Corporate so that they were more visible to Members. Once quarter 4 figures for 2018/19 were available, actual figures would be included as necessary.

The Customer Services PIs were placeholders only at this stage for when the Customer Experience Programme had been implemented. At present, the service area was measuring its own PIs.

RECOMMENDED TO CABINET

To approve the changes to the Performance Indicators for each service.

7 PERFORMANCE REPORT QUARTER 3 2018/19

The Committee considered a report which outlined the performance of Council services against pre-agreed performance indicators and service objectives for Quarter 3 of 2018-19.

The Committee was pleased to note that the percentage of food hygiene inspections of category A – D food businesses achieved against the inspections due by quarter was above the target of 91% at 93% and this had been due to vacant positions having been recruited to.

The Committee raised concern that a balance would need to be struck to ensure that when Serco focus on addressing the number of missed assisted collections, there was not a detrimental effect to other services.

Whilst the availability of ICT systems to staff from 8am to 6pm was just under target, the main issues had been when there was a change of infrastructure, such as the vWorkspace rollout. ICT had generally been stable, with positive response times from the helpdesk when queries had been raised.

The Committee asked that PI CdCL2 be made clearer to reflect that the number of visits per annum was just for those participants participating in activities through the GLL community engagement plan and the 5,000 target was number of visits rather than number of people.

It was clarified that PI CdPED43 related to planning appeals allowed and therefore 4.8% was significantly better than the target of 9.99%. The Committee requested that the target of 9.99% be prefixed by the words 'up to' for clarity.

Members were further advised that the cumulative CO2 reduction from local authorities followed a DEFRA set method of calculation and would be published in the annual greenhouse gas emissions report.

RESOLVED

That the report be noted.

The meeting ended at 8.03 pm

181 CURRENT ISSUES

(i) Councillor P Martin -

Councillor P Martin announced that the draft Local Plan documents were being presented to Members for discussion at meetings of the Joint Planning Policy Members Reference Group being held on 19 March at Chiltern District Council and 20 March at South Bucks District Council. Revised dates were being arranged for the Joint Overview and Scrutiny Committee and Joint Committee to present the draft Local Plan to be submitted for inspection and consultation, and it was anticipated that this would then be presented to full Council on 22 May 2019.

A reply had been received from the Minister for the Northern Powerhouse and Local Growth in response to permitted development rights and implications of changing use from office to flats, although the reply was a generalised reply which did not address the question in its entirety.

(ii) Councillor L Walsh -

Councillor L Walsh reported that the Community Youth Awards held on 14 March 2019 had been well attended and the event had been a success. All of the young people involved had their hard work recognised and it had been humbling to see how much many of the districts young people do for others in the community.

Further, the Community Cards Scheme was in its fifth year and would launch on 25 March 2019. The scheme encouraged Year 6 pupils to get involved with activities, care for their communities, be safe and engage with local community organisations. 23 schools had already agreed to take part in the scheme.

182 REFRESHED JOINT BUSINESS PLAN 2019/20

The Cabinet received a report which sought approval for the refreshed Joint Business Plan 2019-20 as set out in the appendix to the report. The Joint Business Plan was reviewed annually to reflect the changing needs of the locality and the communities that live and work within the district, as well as the service planning process.

There had not been a significant change from the previous year and the Cabinet was informed that figures included in the Joint Business Plan would be updated at the end of quarter 4 2018/19 prior to publication.

RECOMMENDED to Council that the refreshed Joint Business Plan 2019 - 20 be approved.

183 SERVICE PLANS 2019/20

The Cabinet considered a report which provided the service plans of all service areas within the Council. Service plans were an important part of the Council's performance management framework as detailed in the Joint Business Plan 2016 – 2020 and linked to the Council's policy objectives. The service plans had changed format from the previous years to be more concise and allow for easier reading.

The Service Plans had been considered by the Services Overview Committee and Resources Overview Committee. Amendments would be made to the service plans which reflected the recommendations of the Resources Overview Committee, these were to reduce wording on infographics, ensure figures were highlighted, remove some data only sections and add asterisks to certain sections to explain anomalies.

RESOLVED

That the services plans be noted.

184 PERFORMANCE INDICATOR REVIEW 2019/20

The Cabinet received a report which updated Members on the outcomes of the Performance Indicator (PI) review for 2019/20 and which sought approval for the proposed changes to reporting. Reviewing performance indicators allowed each service to adjust targets, add in more relevant indicators and remove those indicators which did not provide valuable information.

The changes to Performance Indicators were highlighted on pages 124 to 125 of the reports pack with the majority of Performance Indicators remaining the same from the previous year.

RESOLVED that the changes to the Performance Indicators for each service be approved.

185 PERFORMANCE REPORT QUARTER 3 2018/19

The Cabinet considered a report which outlined the annual performance of Council services against pre-agreed performance indicators and service objectives for Quarter 3 of 2018-19.

It was noted that performance indicator CdEH1 – Percentage of food hygiene inspections of category A – D food business achieved against the inspections due by quarter was back above target of 91% at 93% due to successful recruitment to vacant posts.

RESOLVED

That the performance reports be noted.

186 CCTV REVIEW

The Cabinet received a report which advised on the recommendations of the Healthy Communities Policy Advisory Group following a review of CCTV cameras in the district.

Following a detailed and well attended meeting of the Policy Advisory Group on 12 February 2019 it was recommended to Cabinet to:

- Retain the CCTV units in appendices 1 and 2 and bring forward expenditure from the allocated Capital budget 2019/20 to 2023/24 for the replacement of the 42 CCTV cameras with digital units.
- To use the planned mobile CCTV units in areas of crime and disorder hotspots.

The digital images captured from the upgrade of equipment, would assist identification of crime perpetrators and allow clear viewing of incidents. Mobile CCTV units which could be moved between crime hotspots had been supported by Members and had been included within the budgeted funds.

RESOLVED

- 1. That the recommendations from the Healthy Communities Policy Advisory Group following the review of CCTV in the district be noted**
- 2. That the bringing forward of expenditure up to £210,000 from the allocated Capital budget 2019/20 to 2023/24 for the replacement of the current 42 CCTV cameras with digital units be agreed.**
- 3. That authority be delegated to the Head of Healthy Communities to carry out the procurement and to make a decision on the final contract for the replacement of CCTV equipment in accordance with the Council's contract procedure rules.**
- 4. That authority be delegated to the Head of Healthy Communities in consultation with the Portfolio Holder for Healthy Communities to decide on the location of any relocated or new public realm CCTV cameras.**

187 BUCKS HOME CHOICE ALLOCATION POLICY

The Cabinet considered a Council report which sought authority to adopt and implement the revised Bucks Home Choice Allocations Policy. Following a report to Cabinet in October 2018 a consultation exercise had now taken place on the proposed revisions to the Policy with the majority of respondents being in favour of the revisions with the exception of the proposal that same sex siblings should be expected to share a bedroom until the older child reached the age of 21. This had been revised to the age of 18 following comments from consultees, particularly housing associations and this would regularly be reviewed.

A final draft of the proposed revised Bucks Home Choice Allocations Policy had now been prepared with minimal changes to the version that was previously reported to Members and issued for consultation. The four District Councils in Buckinghamshire were now seeking to adopt and implement this revised policy.

The revised draft was currently being reviewed by the Legal Services of the four District Councils and the final draft would include any amendments required to ensure that the policy met statutory and legal requirement.

RECOMMENDED to **Council** that

- 1 The revised Bucks Home Choice Allocations Policy be approved.
- 2 The Head of Healthy Communities be delegated authority to make any final amendments and to agree and adopt the final version of the revised Bucks Home Choice Allocations Policy in consultation with the Healthy Communities Portfolio Holder and subject to Aylesbury Vale, South Bucks and Wycombe District Councils also adopting the revised policy.

188 MINUTES OF JOINT EXECUTIVE COMMITTEES

RESOLVED:

That the minutes of the following Joint Executive Committees be noted:

1. **Chiltern and South Bucks Joint Committee 13 February 2019**
2. **Aylesbury Vale, Chiltern and Wycombe Districts Crematoria Joint Committee 23 January 2019**

189 EXCLUSION OF THE PUBLIC

RESOLVED –

That under section 100 (A) (4) of the Local Government Act 1972 (as amended) the public be excluded from the meeting for the following item(s) of business on the grounds that they involved the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act.

Paragraph 3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information)

190 CABINET REPORTS FROM POLICY ADVISORY GROUPS:

RESOLVED:

That the confidential notes from the following PAG meetings be noted:

1. **Healthy Communities PAG 12 February 2019**

191 HS2 PROJECT REPORT

The Cabinet received a report which provided Members with an update on the work on the HS2 project, resources and expenditure and further provided summary information on the main issues for consideration and the budget for the resources of the HS2 Project Team working on the project.

It was noted that delays to the project had been frustrating for residents and the Council. There was continued concern from residents around lack of community engagement from HS2 and works falling behind schedule. Further, despite ecology assurances from HS2, it had been unsatisfactory that hedgerows and trees had been removed during nesting season. The local MP was aware of the wide range of issues and it was hoped these would be raised in Parliament in the coming weeks.

RESOLVED:

- 1. That the report and progress made on the project be noted.**
- 2. That the financial implications contained in the report that will be met in 2019/20 from the reserves of each authority for these purposes be noted.**

The meeting ended at 5.00 pm

CHILTERN DISTRICT COUNCIL

MINUTES of the Meeting of the **PLANNING COMMITTEE** held on **21 MARCH 2019**

PRESENT: Councillor D Phillips - Chairman
" M Titterington - Vice Chairman

Councillors: J Burton
J Gladwin
M Harrold
C Jones
P Jones
J MacBean
N Rose
J Waters
C Wertheim

APOLOGIES FOR ABSENCE were received from Councillors S Patel and J Rush

ALSO IN ATTENDANCE: Councillors A Bacon

52 MINUTES

The Minutes of the meeting of the Planning Committee held on 14 February 2019, copies of which had been previously circulated, were approved by the Committee and signed by the Chairman as a correct record except for an amendment to the declaration of interest for Councillor MacBean, see minute 53 below.

53 DECLARATIONS OF INTEREST

Councillor J Waters declared a personal and prejudicial interest in planning application PL/18/3410/OA. Nature of interest – Councillor Waters knew a neighbour to the property as a family friend and left the room for this item.

Councillor J MacBean declared a personal and prejudicial interest in planning application PL/18/3887/FA (deferred item 5.2). Nature of interest – Councillor MacBean knew a neighbour to the site as a business customer of her husband and left the room for this item.

Councillor J Gladwin declared a personal interest in planning application PL/18/4107/FA. Nature of interest – Councillor Gladwin knew one of the objectors.

54 DEFERRED APPLICATIONS

Note 1: Councillor J Waters left the room before this application at 6.05 pm

5.1 PL/18/3410/OA

Stepping Stones, Ballinger Road, South Heath, Great Missenden HP16 9QH

The meeting was updated with the response received from the Parish Council, that had concerns regarding AONB, Green Belt/Density/traffic.

RESOLVED

Refused Permission by reason of being contrary to Policy GB5 in the Local Plan and because the layout would be detrimental to the amenity of the neighbouring properties. Precise wording of reason for refusal to be agreed with the Chairman.

Note 2: Councillor J Waters re-entered the meeting and Councillor J MacBean left at 6.18 pm.

5.2 PL/18/3887/FA

75 Lye Green Road, Chesham HP5 3NB

RESOLVED

Conditional Permission, subject to the Conditions and Informatives set out in the original report, and the two additional Conditions set out below. Decision delegated to Head of Planning & Economic Development.

- (a) Prior to the occupation of any of the dwellings hereby approved, full details of the "bin collection point" area, including means of enclosure, as shown on the Site Layout Plan hereby approved (Drawing No. 918:1119/PL100) shall be submitted to and approved in writing by the LPA and it shall thereafter be retained for its stated

purpose.

Reason: To ensure that space is provided within the development for residents to store their waste bins on the day of collection, and to ensure that appearance of the bin collection point is acceptable.

- (b) The dwellings hereby permitted shall not be occupied unless the five-bay detached car port has been built in accordance with the approved drawings (Site Layout Plan (Drawing No. 918:1119/PL100) and elevational drawings (Drawing No. 918:1119/PL105). This car port shall thereafter be retained in this position and retained for the parking of vehicles associated with the residential occupation of the dwellings on the site.

Reason: To ensure sufficient parking is available within the site, to reduce on-street parking in the area and avoid inconvenience and safety issues to other road users; and to ensure that the third dwelling permitted under planning permissions CH/2018/0366/FA and CH/2016/2230/FA is not built, as this would result in an overly dense development which has the potential to adversely affect the character of the area and fail to provide satisfactory amenity space and parking provision for future residents.

Condition 2 is also to be amended to include submission of all surface materials within the development/access track.

Condition 3 is also to be amended to include submission of surface treatments as part of Tree Protection Plan.

Note 3: Councillor J MacBean re-entered the meeting at 6.48 pm and Councillor C Jones entered the meeting at 6.48 pm.

55 ITEMS FOR NOTING

RESOLVED -

That the reports be noted.

56 REPORT ON MAIN LIST OF APPLICATIONS

RESOLVED -

- 1. That the planning applications be determined in the manner indicated below.**

2. **That the Head of Planning and Economic Development be authorised to include in the decision notices such Planning Conditions and reasons for approval, or reasons for refusal as appropriate, bearing in mind the recommendations in the officer's report and the Committee discussion.**

APPLICATIONS

PL/18/4107/FA 274 & 274A Chartridge Lane, Chesham, Buckinghamshire, HP5 2SG

Updates were given from Bucks County Highways who had responded to the drawings provided and had no objections.

Speaking for the objectors, Dr Jim Conboy
 Speaking for the applicant, Mr Innes Gray
 Speaking as local District Councillor in an adjoining ward, Councillor A Bacon.

RESOLVED

Permission Refused by reason of substandard vehicle access, not safe and suitable for all modes of transport/users as required by the NPPF.

Note 4: Councillor C Jones and A Bacon left the meeting at 7.48 pm.

PL/18/4466/FA Chiltern Hills Academy, Chartridge Lane, Chesham, Buckinghamshire, HP5 2RG

Speaking for the applicant, Mr Kevin Patrick

RESOLVED

Defer – in order to allow officers to assess the proposal in the light of the consultation received from Bucks County Council relating to a planning application to re-develop parts of the school.

PL/18/4598/FA Former Mushroom Farm, Meadow Lane, South Heath, Buckinghamshire, HP16 9SH

RESOLVED

Defer-minded to approve subject to the prior completion of Legal Agreement. Decision delegated to Head of Planning & Economic Development. Considerate Constructor's Informative to be added.

PL/18/4685/FA

Rowan Cottage, 164 White Lion Road, Little Chalfont, Buckinghamshire, HP7 9NL

Speaking as the applicant, Mr Manish Popli

RESOLVED

Permission Refused by reason of incongruous development, taken to an excessive height.

That follow up action be authorised (to secure the removal of all building above the previously approved height) in accordance with Central Government Guidance in paragraph 207 of the National Planning Policy Framework (NPPF) and Chiltern & South Bucks District Councils' Joint Planning Enforcement Plan and that the Head of Planning and Economic Development and Head of Legal and Democratic Services be authorised to serve such Enforcement Notices, including Stop Notices in respect of the development described above, as may be considered appropriate. The precise steps to be taken, period of compliance and the reasons for serving the notice to be delegated to the Head of Planning and Economic Development. In the event of non-compliance with the Notice, the Head of Planning and Economic Development be authorised to instigate legal proceedings in consultation with the Head of Legal and Democratic Services and/or take direct action to secure compliance with the Notice.

PL/18/4719/FA

The Old Swan Public House, Swan Lane, The Lee, Buckinghamshire, HP16 9NU

There was a further update from Bucks County Highways who had no objections.

Speaking for the Parish Council, Councillor Colin Sully

RESOLVED
Conditional Permission

The meeting ended at 9.11 pm